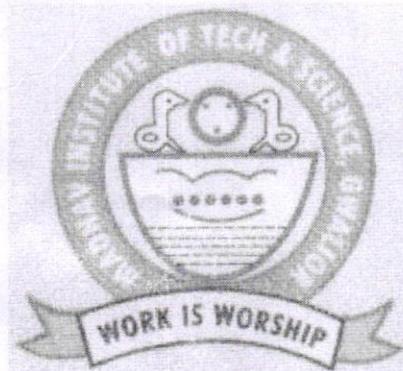


Serial Number: .....

Cost of Tender Form: Rs. 500/- (Non Refundable)  
EMD: Rs. 10,000/-

**MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE,  
GWALIOR – 474 005**



**TENDER DOCUMENT**

**FOR**

**Grass Turf in the Institute Ground**

**Tender, 2019-20**

The Tender Document contains Pages ...4... from Page No.....1..... To 4.....



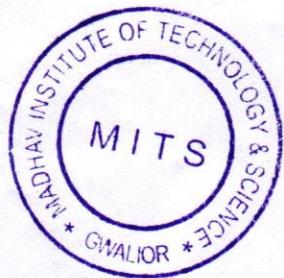
## TENDER NOTICE

Sealed tenders are invited from eligible registered Contractors, having GST/PAN number and proof of Income tax clearance certificate. The tender form shall be issued to those agencies/ firms who qualify the above criteria and provide documentary proof of past satisfactory assignments of same nature of works done in the reputed department.

Cat. No.	Category of Tenders	Earnest Money (Rs.)	Cost of Tender Form (Rs.)
1.	Grass Turf in the Institute Ground	10,000/-	500/-

The tender form can be obtained from the office of the undersigned, on or before 12.07.2019 upto 1:00 PM by depositing the cost of tender form in cash (Non-refundable) in the Institute working hours. The last date for the submission of completed tender form is 12.07.2019 upto 2:00 PM and tenders will be opened on 12.07.2019 upto 4:00 PM in the presence of the tenders or their representatives. The tender documents can be downloaded from the web-site [www.mitsgwalior.in](http://www.mitsgwalior.in). The tenders directly downloaded from the Institute website, must be attached with a Draft/Pay order in favor of the Director, MITS, Gwalior, payable at Gwalior, of the tender cost.

DIRECTOR



# **MADHAV INSTITUTE OF TECHNOLOGY AND SCIENCE GWALIOR**

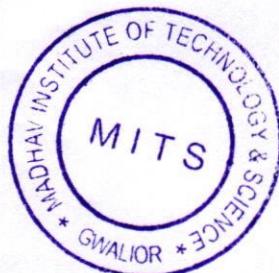
## **GENERAL TERMS & CONDITIONS**

1. Tender documents can be downloaded and tender cost shall be submitted against Cash Payment/ DD of **Rs. 500/-** (Non refundable) in favour of Director, MITS, Gwalior payable at Gwalior up to **12-07-2019 upto 02:00 PM** from the Institute.
2. **The tender documents directly downloaded from the website, must be attached with a draft of the tender cost in favour of Director, MITS, Gwalior payable to Gwalior.** (Web site : [www.mitsgwl.ac.in](http://www.mitsgwl.ac.in) and [www.mitsgwalior.in](http://www.mitsgwalior.in))
3. **The EMD amount is Rs 10,000/- shall be submitted in terms of DD in favour of Director, MITS, Gwalior payable at Gwalior.**
4. Earnest money deposit (EMD) is to be submitted along with the completed tender form duly sealed in 1<sup>st</sup> cover. The EMD shall be in the form of **Demand Draft/Pay order in favour of the Director, MITS, Gwalior, payable at Gwalior.**
5. Eligibility criteria for applying for the tender.
  - (a) Valid GST registration for the similar work on the date of application.
  - (b) Proof of the Latest Income Tax clearance certificate.
  - (c) Proof of past satisfactory assignment of the same nature of work done in the reputed departments in last one year.

These certificates and DD (RS. 500/- and **Rs.10,000/-** ) are to be put inside the 1<sup>st</sup> envelope.

The tenderers shall submit the tender in two sealed envelopes **marked as 1<sup>st</sup> and 2<sup>nd</sup>. The first envelope should contain the EMD and copies of all relevant documents pertaining to eligibility criteria and second envelope should contain the tender form of the price bid.** In case, the 1<sup>st</sup> envelope is not annexed for eligibility criteria in the proper form as mentioned above in clause 5, and/or is without EMD, the envelope marked 2nd will not be opened at all and the same will be rejected and no representation shall be entertained in this regard. **These two envelops are to be put inside the third separate envelop.**

6. **All sealed cover envelopes** must be super scribed “Tender for Grass Turf in the Institute Ground 2019-20 In the MITS Campus” on the top of envelope.
7. The last date & time of submission of tender is (On or before) **12-07-2019 upto 2.00 p.m.**
8. First envelope will be opened on **12-07-2019 upto 4.00 p.m.** The second envelope of only the eligible **tenderers** will be opened on the same day.
9. Validity of the rates will be up to one year from the opening date of the tenders.
10. Telegraphic/Fax and conditional tenders shall not be accepted.
11. Director, MITS, Gwalior, reserves the rights to accept or reject any or all tenders without assigning any reason thereof.
12. The rates should be F.O.R. at site (Institute Premises) & no extra charges on this account (For octroi, GST and surcharge etc.) shall be payable to the suppliers.
13. Our institute is exempted to pay excise duty.
14. **The rates should include all materials, labour charges, profit and relevant taxes, if any.**
15. The tenders, whose tender is accepted, shall have to sign an agreement as per the given format.
16. Any amount due or becoming due for the tenders shall be covered from their bills.
17. The competent authority reserves the right to increase or decrease the quantity of any item during the execution of the work. The tenderers will be bound to comply with the order of the competent authority without any claim and compensation.
18. The competent authority to dispose off the tenders will have the right of rejecting all or any part of the tender without assigning any reason; **even the lowest tender does not necessarily qualify for the order.**
19. The rates should be competitive and workable.
20. Any controversy will be subjected to disposal in Gwalior jurisdiction only.



21. The whole supply and work should be satisfactorily executed within stipulated time from the date of issue of order. Time extension will not be permitted.
22. The tenders shall execute the work as per specifications as mentioned in the tender documents.
23. Before making any supply of any materials to the Institute, the tenderer shall get it approved by the competent authority or his representative; otherwise the supply shall not be approved. To check the rest of supply, he should submit the approved sample in our office, if items do not belong to reputed or registered make.
24. The tender should satisfy himself regarding the magnitude of the supply & no claim on this account shall be entertained.
25. Warranty period should be clearly specified as per the latest term and condition of the original manufacturers and the parts and labour costs are to be included for the full warranty period.
26. The warranty period will be considered from the date of supply of the items.
27. A duly constituted committee of the Institute may inspect the supply made by the tenderer at other places. The committee may also inspect infrastructure of those applicants who qualify the eligibility criteria in clause – 5, for satisfaction.
28. M.I.T.S. Gwalior will have the right to check the samples before supply and work.
29. Payment will be made after the successful and satisfactory supply and work.
30. A duly constituted committee of the Institute may inspect the completed work done by the tenderer in the last four financial years.
31. 10 % SD will be deducted from the Bill and will be refunded after the successful completion of warranty period.
32. Income Tax & All relevant taxes (GST) shall be deducted from the bill as per rules.
33. 1 % shall be deducted from the Bill for the use of Light & Electricity.
34. If any miss happening takes place during construction work, responsibility of compensation will be binding to the contractor only.

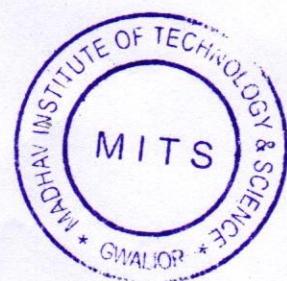
**(Dr. R.K Pandit)**  
**Director**

I have studied the above general terms & conditions of contract and shall abide by them.

**Signature with Seal of Contractor/Firm**

**Name:**.....

**Date :**.....



**Item Rate Tender**

**Sealed Tenders are invited on Item rate basis**

S.No	item Description	Quantity	Rates quoted	Total Amount
1	Grassing with selected type of grass including watering and maintenance of the lawn for 30 days or more till the grass forms a thick lawn, free from weed and fit for mowing including supplying good earth, if needed ( The good earth shall be paid for separately) a) With Grass turf	30,000 sqm		

Date

**Sign & Seal of Contractor/Firm/Agency**

